



## CIRCULAR

### Constitution Of Grievance Redressal Cell

Ref No.: NICE/COM/GRC/2025

Date: 25/08/2025

In accordance with the guidelines of the All-India Council for Technical Education (AICTE) and to ensure a transparent and responsive grievance redressal mechanism, the institution has constituted a **Grievance Redressal Cell** for Students, Parents, and Faculty for the Academic Year 2025-26.

The Cell has been established to address genuine grievances in a fair, impartial, and time-bound manner.

The Steering Committee consist of:

Sl. No	Position	Name	Details
1	Chairperson	Dr. Biju C V	PRINCIPAL
2	Senior Faculty	Mr. Arun K S	IQAC Coordinator
3	HOD	Ms. Lekha Krishnan	HOD, ASH Department
4	HOD	Dr.Krishnapriya Cb	HOD, Computer Science Department
5	HOD	Mr. Sanalkumar T M	HOD, Mechanical Engineering
6	HOD	Mr. Ranjith S	HOD Artificial Intelligence Department
7	HOD	Mr. Jayesh T P	HOD Mechatronics Engineering Department
8	HOD	Ms. Radha Unnikrishnan	HOD Civil Engineering Department
9	HOD	Dr. Ram Krishnan	HOD, MBA (PG)
10	Office Superintend	Mr. Sunilkumar T S	Management Representative

Student Representatives:

Sl. No	Position	Name	Details
1	Student (UG)	Mr. Arjun Ashok	S7 MC
2	Student (UG)	Mr.Jude Varghese	S7 CE
3	Student (UG)	Ms.Asha Paulson	S7 CS

4	Student (UG)	Mr.Athulkrishna S	S7 ME
5	Student (UG)	Mr.Benadict Anto	S5 ME
6	Student (UG)	Ms. Saya Saleesh	S5 CS
7	Student (UG)	Mr.Kalidasan K	S5 MC
8	Student (UG)	Mr.Aslam K A	S5 CE
9	Student (UG)	Mr.Devadooth B	S1 MBA
10	Parent Representation	Dr. Aravinth Vijay Jesuraj	F / O Jeswin Dherraj, S3 CSE A

The Cell will collect grievances from Class tutors & HODs, Complaint boxes and through online grievance redressal mechanism.

The link for online grievance redressal mechanism is displayed as QR Code in all major places in the campus the link for the same is :

<https://nice.nirmalacollege.edu.in/online-grievance-complaint>

**Objectives of the Grievance Redressal Cell is to:**

- To provide a platform for students, parents, and faculty to express grievances.
- To ensure prompt and fair resolution of complaints.
- To maintain transparency and accountability in institutional functioning.
- To promote a harmonious academic environment.

  
**PRINCIPAL**  
Principal

Nirmala College of Engineering  
Technology and Management  
Kunnappilly P.O., Meloor  
Chalaky - 680 311

