



CIRCULAR

Parent-Teacher Association (PTA) – Executive Committee Formation

Ref No.: NICE/COM/PTA/2025

Date: 25/08/2025

In accordance with the guidelines of the All India Council for Technical Education (AICTE) and as part of strengthening parent-institution collaboration, it is proposed to constitute the Parent-Teacher Association (PTA) Executive Committee for the Academic Year 2025-26.

The PTA aims to foster effective communication between parents and the institution and to support academic and developmental activities of students.

The Executive Committee consist of:

Sl. No	Position	Name	Details
1	President	Dr. Biju C V	Principal
2	Vice- President	Dr. Aravinth Vijay Jesuraj	F/O Jeswin Dherraj, S3 CSE A
3	Secretary	Ms. Lekha Krishnan	HoD Applied Science Dept.
4	Joint Secretary,	Ms. Reeba Vinoba	M/O Aleena A V, S3 CSE B
5	Treasurer	Remadevi Radhakrishnan	AP, ASH Department
6	Executive Committee Member 1 - Parent	Mr. Nandakumar K	F/O Adithya K N , S6 Mechanical Engineering
7	Executive Committee Member 2 - Parent	Mr. santhosh K R	F/O Abith K S, S5 Civil Engineering
8	Executive Committee Member 3 - Parent	Ms. Mini George	M/O Jasmine Jaison, S5 Cyber Security
9	Executive Committee Member 4 - Parent	Ms.Beena Bhaskaran	M/O Adith Sunilkumar, S8 Mechatronics Engineering
10	Executive Committee Member 5 - Parent	Ms. Sheeba Babu	F/O Reguval Babu ,S2 MC
11	Faculty 1	Mr. Sanalkumar T M	HoD , Dept. of Mechanical Engineering
12	Faculty 2	Ms. Radha Unnikrishnan	HoD , Dept.of Civil Engineering
13	Faculty 3	Dr. Divya K S	AP, Applied Science
14	Faculty 4	Mr. Ranjith S	HoD, Dept. of Artificial Intelligence
15	Faculty 5	Mr. Jayesh T P	HoD, Dept of Mechatronics Engineering
16	Faculty 6	Ms. Krishnapriya C B	HoD , Dept. of Computer Science Engineering



(Signature)

Objectives of the PTA Executive Committee is to:

- Promote effective communication and partnership between parents and the college for student progress. To enhance parent–teacher interaction.
- Review and encourage students' academic performance, attendance, and overall development. To provide suggestions for improving academic and co-curricular activities.
- Assist in maintaining discipline and addressing student welfare, mentoring, and counselling needs.
- Offer suggestions for improving teaching–learning processes, infrastructure, and institutional practices.
- Cooperate in academic reforms, skill development programs, industry interaction, and continuous quality improvement activities.


PRINCIPAL

Principal
Nirmala College of Engineering
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